

OUR SCHOOL VALUES CONTENT & CONTENT CREATORS

Our school's Access Copyright licence gives educators and staff members access to millions of published works to inspire and spark classroom learning.

Thanks to information collected during copying surveys from randomly selected elementary and secondary schools, Access Copyright distributes the royalties that our school pays to the specific creators and publishers whose works have been reported copied in K-12 schools.

BECAUSE PAYING THE CREATOR MATTERS

UNDER OUR SCHOOL'S LICENCE, YOU CAN:

Copy up to 10% of a published work in Access Copyright's repertoire, or any of the following:

- One chapter, as long as it isn't more than 20% of the entire book;
- A complete newspaper article or page;
- A single short story, play, article, poem or essay from a work that contains other works such as an anthology;
- An entry from a reference work like a dictionary; or
- A reproduction of an artistic work from a work that contains other works.

PLEASE ENSURE:

- Whenever possible, that the source and author's name are included on at least one page of the copy; and
- That you limit the number of copies to one per student, two for the teacher and a reasonable amount required for administrative purposes, to contact parents or to allow on-site consultation or loan at a library.

PLEASE DO NOT:

- Make course packs
- Intentionally split copying portions to exceed the licence limits
- Sell copies or use them for merchandising, advertising or commercial purposes
- Alter or distort the work

Access Copyright is here to help. If you have any questions, please call **1-800-893-5777** or email **info@accesscopyright.ca**.

To learn more about how we make sure creators are paid for the use of their work, please visit www.accesscopyright.ca/k12.

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**THE CREATOR
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